TALLY ERP 9 FULL SYLLABUS

Module 1: Introduction to Accounting
Basics of Accounting
Types of Accounts
Golden Rules
Journal, Ledger, Trial Balance

Module 2: Introduction to Tally ERP 9
Features & Installation
Company Creation

Module 3: Masters Creation
Ledger, Groups, Inventory

Module 4: Voucher Entry
Payment, Receipt, Sales, Purchase

Module 5: Inventory Management
Stock, Godown, Reports

Module 6: GST
GST Setup, Entries, Reports

Module 7: Banking
BRS, Cheque Printing

Module 8: Payroll
Employee, Salary, Payslip

Module 9: Taxation
TDS, TCS, GST Returns

Module 10: Reports
Balance Sheet, P&L;

Module 11: Advanced
Cost Centre, Budget

Module 12: Security
Backup, User Roles
Course Outcome:
Accounting + GST + Practical Knowledge